

## Rock Island Township

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

### Town Board Minutes

**Monday January 23<sup>rd</sup>, 2017 - 4:15 p.m.**

**I. In attendance:** Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees: James Kerr, Heather Gray, Vince Thomas, and Rita Kirk. Others in attendance: Assessor Brenda Carmen and Lauren Loftin. The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m. The following township business was transacted:

**Pledge of Allegiance**

**II. Approval of the Minutes from the December 19, 2016 Board Meeting (Attachment A):** Motion made by Trustee Kirk to approve the minutes as written; seconded by Trustee Gray. Motion passed.

**III. Assessor's Report:** Assessor Carmen stated she's already begun work on the 2018 Quadrennial. She presented her budget for this fiscal year. Her budget reflects an increase in legal fees which will be used to share the expense with other townships to hire an attorney to fight large corporations.

**IV. Review and Approval – claims paid in Township funds 12/13/16 – 1/17/17 (Attachment B):** Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Thomas. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**V. Supervisor's Report:**

**A.) Items of Interest (Attachment H)**

Item	Update
Newsletter deadlines	2/6/17 - Story/Photo/Copy deadline 2/13/17 - Ad deadline 3/4/17 – Dispatch/Argus distribution 3/8/17 – Ad extra distribution
Senior Holiday Luncheon	Total budget for the Luncheon was \$2,750.00. Amount spent was \$2,488.00. The board discussed the dinner; 80 seniors and some caregivers attended, 13 people volunteered (all the board volunteered), our guests were very happy with the food as well as the Alleman entertainment. The board was very pleased with the response from guests as well as the cost of the event.
Strategic Plan Update	Supervisor Carmen reviewed the plan with the board. It identifies new activities that occurred between October 1 – and December 31, 2016.
2016 – 2017 Budget vs Actual Expenses	Supervisor Carmen reviewed the report with the board.

**B.) Food Pantry / Meal Site:** A total of 2,050 people were provided with food and/or a hot meal during December, 2016

Sacred Heart Food Pantry – 1,155, Fiscal year to date: 10,310. St. Joseph Evening Meal – 895, Fiscal year to date: 9,201. The Church of Peace Food Pantry served - no report, 2,469

**C.) General Assistance Activity – November, 2016:** a) Number of Active Clients – 47 b) Number of Intakes – 6 c) Number Terminated/Denied/Left Program – 2

<b>D.) Emergency Assistance:</b>	<b>December</b>	<b>Fiscal Year 4/1/16 – 3/31/17</b>
a) Number of applications taken	0	138
b) Approved applications	0	69 (41 rent; 28 utilities)
c) Denied	0	3 (+1 withdrawn)
d) Not returned	0	62
e) Funds spent - \$24,807.53 (\$359.63 average)		

**E) Emergency Food & Shelter Grant Program**

- a) Number of Inquiries                    21
- b) Applications processed                7
- c) Approved                                5 (\$2,003 paid; \$400.60 average)
- d) Denied/Incomplete                    2 (incomplete)

**VI. New Business**

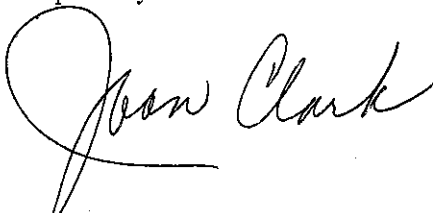
- a) Supervisor Carmen stated we will have bids on the lawn care for the township.
- b) Trustee Kerr stated the King Center Active Club will be setting up a time for someone to come and speak with their members about the work of the township.

**VII. Public Comments: Trustees, Assessor, Supervisor, Public:**

Lauren Loftin asked about the township's security.

**VIII. Adjournment:** Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Kirk. Motion passed. The meeting was adjourned at 4:45 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.