

Rock Island Township

Attachment A

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday March 28, 2016 – 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees Heather Gray, Rita Kirk, Vince Thomas. Trustee Kerr was Absent. Others in attendance: Township staff Doris Quigley. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the February 22, 2016 Board Meeting: Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kirk. Motion passed.

III Assessor’s Report: No report.

IV. Review and Approval – claims paid in Township funds (2/18/16 -3/21/16); Attachment B): Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor’s Report

A.) Copier Purchase Approval (Agenda Attachment C) Supervisor Carmen presented proposals for three different copiers. He feels the best copier to fully meet the township needs is the Toshiba Model 2050 C. Trustee Kirk made a motion to purchase the Toshiba Model 2050 C at a purchase price of \$4,425.00. Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) April 12th, 2016 Annual Town Meeting - Agenda Approval (Agenda Attachment D) Trustee Thomas made a motion to approve the Agenda the April 12th, 2016 Annual Town Meeting. Trustee Kirk seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

C.) TOI 75th Anniversary Ad Approval (Agenda Attachment E) Supervisor Carmen designed an Ad for the TOI Perspective Magazine’s 75th Anniversary. The board viewed the ad and agreed a ½ page ad for the Anniversary of Perspective was a good idea. Trustee Gray made a motion to submit the 1/2 page ad designed by Supervisor Carmen at a cost of \$345.00. Trustee Kirk seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

Trustee Kerr enters the meeting

D.) 2016-2017 Budget Review (Agenda Attachment F) Supervisor Carmen continued review of the budget with the board. The board exchanged ideas and asked questions. No action taken at this meeting.

E.) Items of Interest (Agenda Attachment G)

Item	Update
Locks & Keys	Most of the building locks have been changed and keys have been distributed. The process has gone very well.
Sign	There was a minor problem with the new digital sign. The problem was covered under the warranty and has been corrected.
TOI Education Session	TOI Rockford training set for Friday, May 13. Trustee Thomas will travel with Clerk Joan Clark and Trustee Kirk.
Primary Election	Once again the County’s use of the township hall went well. We did learn that when the electricity went out there were no lights in the hall. A remedy is being sought.
TOIRMA	Our insurance carrier sent someone out to take pictures of back door where we had a woman fall and fracture her shoulder. The township received our yearly dividend check in the amount of \$1,436.00. The dividend equates to a 14% discount to our \$10,000.00 annual premium.
Leaf Bags	The City will deliver leaf bags for residents to the township. The Assessor’s office will be open additional hours to assure residents have access to the bags.
Greenbush Neighborhood Plan	The Greenbush Neighborhood Plan has been approved by the City of Rock Island. Copies of the plan are available upon request. The plan is also available on the township website.

Clerk Joan Clark, Trustee Kirk and Supervisor Carmen recently joined with other townships throughout Illinois to learn more about the impact of social media. The most important tip learned was the need for a social media policy and what is subject to the Freedom of Information Act. More to come on this issue.

F. Food Pantry / Meal Site: A total of 1,780 people were provided with food and/or a hot meal during February, 2016
 Sacred Heart Food Pantry – 968, Fiscal year to date: 11,961. St. Joseph Evening Meal – 812, Fiscal year to date: 11,332.

G. General Assistance Activity – February, 2016

a) Number of Active Clients – 53 b) Number of Intakes – 6 c) Number Terminated/Denied/Left Program – 7

H.) Emergency Assistance:	February	9-14-16 – 2/29/16
a) Number of applications taken	2	103
b) Approved applications	2	50
c) Pending	0	0
d) Denied	0	3 (+2 withdrawals)
e) Not returned	0	47

Funds spent - \$18,796.95(+800.00 in 2/16; \$3,203.05 remaining; \$375.39 average).

VI. New Business:

Upcoming events were announced by Trustee Kerr (Active Club) and Trustee Thomas announced the upcoming Charlie King Concert.

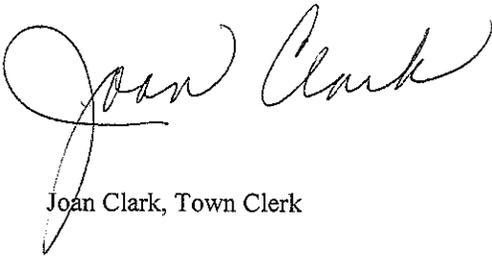
VII. Public Comments: Trustees, Assessor, Supervisor, Public:

No public comments.

VIII. Adjournment:

Trustee Thomas made a motion to adjourn the meeting; seconded by Trustee Gray. Motion passed. The meeting was adjourned at 5:25 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.