

# Rock Island Township

# Attachment A

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

## Town Board Minutes

Monday January 25, 2016

4:15 p.m.

**I. In attendance:** Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees James H. Kerr Sr., Heather Gray, Rita Kirk, Vince Thomas. Others in attendance: Assessor Brenda Carmen and Township staff Doris Quigley. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

### **Pledge of Allegiance**

**II. Approval of the Minutes from the December 28<sup>th</sup>, 2015 Board Meeting:** Motion made by Trustee Kirk to approve the minutes as written; seconded by Trustee Gray. Motion passed.

**III Assessor's Report Board of Review Outcomes & Budget Presentation (verbal report):** Assessor Carmen, presented her budget for the upcoming fiscal year. The 2016-17 proposed budget is \$133,700.00, a reduction of \$1,500.00 under the 2015-16 budget. The birthday cards sent to eligible senior property owners in the township has likely resulted in 9 senior homestead applications; 3 of those are new. Diane Overstreet, is the newly appointed member to the Rock Island County Board of Review. Trustee Kirk commented on the increased number of new homes in the Douglas Park area. Assessor Carmen believes there have been 15 new residential homes in the past 5 or 6 years.

**IV. Review and Approval – claims paid in Township funds (12/23/15 – 1/19/16): Attachment B):** Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

### **V. Supervisor's Report**

A.) Request for \$250.00 from the Rock Island Park and Recreation Department – Annual Spring Egg Hunt. Request letter presented by Supervisor Carmen on behalf of Nora Johnson of the Rock Island Parks & Recreation Department.

Trustee Kirk asked if the Greenbush Neighborhood was preparing a request for their Annual Egg Hunt. She said that the board had in the past, supported the Neighborhood Group. Supervisor Carmen said he had not been contacted about a request this year.

The Egg Hunt will be held at Rock Island's Lincoln Park on March 19<sup>th</sup>. Approximately 500 children attend the event. Funds granted will be used to purchase eggs and prizes for the event. The township will be listed as an event sponsor on the school flyer and in the event news release.

Motion to approve the request for \$250.00 was made by Trustee Thomas; seconded by Trustee Kerr. Roll Call: Trustee Gray, Abstain; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed. Clerk, Joan Clark stated she will likely attend the event to take pictures.

### **B.) Items of Interest**

Item	Update
Holiday Luncheon Expenses	The board approved a budget of \$2500.00 for the Holiday Luncheon. Expenses totaled \$2353.02.
Locks/Keys	Supervisor Carmen stated he would be soliciting bids for lock replacement for the entire building, door repair where needed and new keys. Ad for bids will be in the Argus on 1/23 and 1/24, 2016.
2016-2017 Budget	Supervisor Carmen stated he is working on the draft budget and it would be ready for review at the February meeting. The public hearing would then be scheduled for the March board meeting. Trustee Kirk stated this year we might want to wait to approve the budget until we know more about the what state is doing. The board agreed with the comment so that we would not be estimating costs.
Strategic Plan Update	An update on the 2015-16 Plan was included in the board packet. The 2016 version will be included in the February board packet.
Sign	Supervisor Carmen stated overall response from the public on our new sign has been good. He is continuing to learn about all the signs capabilities.
Rocktown 340 Basketball Team	An application from the team was submitted just after to the posting of the January Meeting Agenda. The request for funding will be on the February Agenda.

TOI Education Session	Township training is scheduled in Rockford on Friday May 13 <sup>th</sup> , 2016. The board was asked to check their schedules if interested in attending.
Income Tax Assistance	AARP will provide tax assistance starting February 2 <sup>nd</sup> . They will be at the Township on Tuesdays and Thursdays from 12:30 a.m. – 3:30 p.m. Call 211 or 563-355-9900 to schedule an appointment.
Holiday Schedule	The township will be closed for a four day holiday/weekend on Friday, February 12 <sup>th</sup> through Monday, February 15 <sup>th</sup> in honor of Lincoln's Birthday and Presidents' Day. The Food Pantry will be closed and Meal Site will be open on those days.

C. Food Pantry / Meal Site: A total of 1,918 people were provided with food and/or a hot meal during December, 2015:

Sacred Heart Food Pantry – 912 Fiscal year to date: 9,795. St. Joseph Evening Meal – 1,006, Fiscal year to date: 9,595

D. General Assistance Activity – December 2015

- a) Number of Active Clients – 50
- b) Number of Intakes – 7
- c) Number Terminated/Denied/Left Program – 8

E. Emergency Assistance:	December	9-14-15 – 12-31-15
a) Number of applications taken	10	91
b) Approved applications –	10	43
c) Pending	1	0
d) Denied	1	3
e) Not returned		43 – +1 withdrawn

Funds spent - \$16,465.31 (+3,912.65 in 12/15; \$1,534.69 remaining. \$358.90 average per client.)

**VI. New Business:**

No new business

**VII. Public Comments: Trustees, Assessor, Supervisor, Public:**

No public comments.

**VIII. Adjournment:**

Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Thomas. Motion passed. The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,



Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.