

## Rock Island Township

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

### Town Board Minutes

October 28<sup>th</sup>, 2013 - 4:45 p.m.

**In attendance:** Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: James H. Kerr, Heather Gray, Rita Kirk & Vincent Thomas. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley.

The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

#### **Pledge of Allegiance**

#### **I. Approval of the Minutes from the September 23<sup>rd</sup>, 2013 Board Meeting: (Attachment A)**

Motion made by Trustee Gray to approve the minutes with the following correction: K) Christmas Party – Trustee Gray will contact Hy-Vee about the poinsettia plants not a bid for the food. Seconded by Trustee Thomas. Motion passed.

#### **II. Assessor: (Oral Report)**

Assessor Carmen reported she is preparing for 17 assessment appeals. 13 Of those appeals are from one property owner. She also updated the board on current staff training and answered questions about the assessment process.

**III. Review and Approve all claims paid in the Town, General Assistance & Building Funds. August – September 2013: (Attachment B)** Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Thomas. Seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**There were no claims in the General Assistance Fund for review.**

#### **IV. Supervisor's Report**

**A. 2013 Township Levy (attachment C):** Motion to approve the Rock Island Township 2013 Levy in the amount of five hundred seventy seven thousand dollars (\$577,000.00) made by Trustee Gray. Seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**B. Loss Control Policy:** (Attachment D) Motion to approve the Township Loss Control Policy made by Trustee Gray. Seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**C. Trunk or Treat Commitment (Attachment E):** Motion to approve co-sponsoring Trunk or Treat and the Meal Site made by Trustee Thomas. Seconded by Trustee Kerr. Motion passed. Trustee Kerr and Clerk Clark said they would not be at the Trunk or Treat event.

**D. Program/Activity Policies and Process (Attachment F):** Following discussion about the policies and the process, Supervisor Carmen said he would add the boards' ideas to the existing policy and present the additions/changes at the November meeting. Motion to approve with additions/corrections of the Policies/Process made by Trustee Thomas. Seconded by Trustee Kirk. Motion passed. The board thanked the Supervisor for his work on the policy.

**E. TOI Conference – November 10-12:** Trustees Gray and Kerr are unable to attend the Conference.

**F. Christmas Party:** Supervisor Carmen offered to get bids for the Holiday Dinner. Clerk Clark has approval from Moline Township to use their projector.

#### **G. Other Activities:**

**\*Final Version of the Strategic Planning Process** Supervisor Carmen emailed the attached the board reviewed the document (attached).

#### **\*Positive Empowerment Group.**

a) list of PEG Gardens is attached.

b) receipts for the purchase of township funded garden items is attached.

**\* Turkle's Tree Service** has completed the trimming/pruning of Greenbush Gardens.

**\* Direct Deposit – Direct Deposit is working fine.**

**\*Phone/Internet Service.** New system is up and working.

***\*General Assistance Training Institute:***

a) Supervisor Carmen and Caseworker Quigley attended a GA workshop held on 10/17-10/18. The workshop was informative and useful.

b) Supervisor Carmen will be investigating Visual GA software to see if it is useful and cost effective.

**\*Website:** Augustana Web Guild has begun working on a design and layout.

**\*Affordable Care Act (ACT):** The Township is a workshop site for the new ACT on 10/18 & 10/19

**H. Sacred Heart Food Pantry/St. Joseph Evening Meal** – September 16<sup>th</sup> - October 22 Supervisor Carmen reported the Food Pantry served 1,469 St. Joseph Evening Meal – 1,365

**V. New Business: Announcements**

- a. Change of next Board Meeting Date due to the layover of the Levy. The date will be on November 26<sup>th</sup> rather than November 25<sup>th</sup>.
- b. Trustee Kerr announced the Veterans are hosting a Dance at Jumer's on November 8<sup>th</sup>. Tickets can be purchased at Hy-Vee.
- c. Clients will receive a \$50.00 gift certificate for Christmas.

**VI. Adjournment:** Motion to adjourn the meeting made by Trustee Kerr. Seconded by Trustee Thomas. Motion passed. Adjourned at 5:50 p.m.

Respectively Submitted

Joan Clark, Town Clerk

***Rock Island Township Mission Statement***

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.